



MASTER INDEX FILE  
UNITED STATES MARINE CORPS  
III MARINE EXPEDITIONARY FORCE, FMF  
UNIT 35601  
FPO AP 96606-5601

ForO 4570.1B

4

40 000

FORCE ORDER 4570.1B

From: Commanding General  
To: Distribution List

Subj: III MARINE EXPEDITIONARY FORCE (III MEF) QUARTERLY  
REDISTRIBUTION PROGRAM

Ref: (a) MARFORPACO 4440.7A  
(b) MCO 4400.150E  
(c) MCO 4400-82F  
(d) UM 4400-124

1. Purpose. To establish procedures for the coordinated redistribution of excess Table of Equipment (T/E): specifically, Class VII (Major End Items) and Class II (Clothing, Individual Equipment, Tentage, etc.) items.

2. Cancellation. ForO 4570.1A.

3. Background

a. Reference (a) requires the CG, III MEF to publish guidance and procedures for reporting and controlling excess materiel. The redistribution program has been established to provide a ready means of realigning assets from activities with excess materiel to other activities having shortages. Effective procedures mandate that cross-level screening within III MEF be conducted to avoid unnecessary charges to the Marine Corps.

b. Chapter 2 of reference (b) sets forth Marine Corps policy concerning inventory control for T/E allowance items and outlines actions required when on hand and/or on order quantities exceed authorized allowances.

c. Chapter 1 of reference (c) requires that regulated/controlled T/E excesses be reported to the Commander, Marine Corps Logistics Base, Albany, Georgia, after screening is conducted within the command, to effect redistribution to fill existing deficiencies.

d. Reference (d) provides procedural guidance to using units regarding transfer and rollback of excess materiel.

e. For the purpose of this directive, commands listed below are considered to be the major commands affected:

- (1) 1st Marine Aircraft Wing
- (2) 3d Marine Division
- (3) 3d Force Service Support Group
- (4) 3d Marine Expeditionary Brigade
- (5) III Marine Expeditionary Force Headquarters Group
- (6) 31st Marine Expeditionary Unit
- (7) 7th Communication Battalion

#### 4. Information

##### a. Class VII and Controlled Class II Items

(1) The Commanding General, III MEF (AC/S, G-4) is tasked with the responsibility of administering the redistribution of Class VII and controlled Class II items (i.e. weapons) excess materiel within III MEF. This responsibility includes the validation of materiel held by all major commands within III MEF and challenging them to report all excess materiel when reflected as excess on automated records. Furthermore, the redistribution of excess COMSEC materiel will be coordinated with III MEF (AC/S, G-6).

(2) Affected commands will establish procedures to provide the means for their subordinate units to internally report excesses of major end items and weapons. The screening of excesses and deficiencies, including accomplishment of internal redistribution, will occur before offering excesses to III MEF (AC/S, G-4). In accordance with reference (a), items pending a higher headquarters response on a modification of allowance (MOA), a FMF operational needs statement (FONS) or an Equipment Allowance File (EAF) challenge should still be reported as excess. However, these items will be annotated as such. All redistributable excess materiel will be SL-3 complete and condition code "E" or better.

(3) Excess materiel will be reported by the 25th of the first month of the quarter (Oct, Jan, Apr, Jul) to III MEF (AC/S, G-4) using the following format:

| ACC | TAMCN | NOMEN | NSN | QTY | CONDITION CODE (C/C) |
|-----|-------|-------|-----|-----|----------------------|
|-----|-------|-------|-----|-----|----------------------|

(4) Within 5 days of the receipt of declared excesses, the III MEF (AC/S, G-4) will publish a consolidated list of available excesses to the distribution list using the format depicted in paragraph 4.a.(2) above.

(5) Within 10 working days from the release of the excess message cited in paragraph 4.a.(3) above, any item needed to fill a unit's T/E deficiencies will be identified to III MEF (AC/S, G-4). Messages will be sent in the following format:

|       |       |     |     |     |     |       |
|-------|-------|-----|-----|-----|-----|-------|
| TAMCN | NOMEN | NSN | QTY | C/C | AAC | DOCNR |
|-------|-------|-----|-----|-----|-----|-------|

Note: Although not mandatory, due to potential repair cost, using units may wish to request condition code "E" excess items listed as available within III MEF.

(6) The III MEF (AC/S, G-4) will provide redistribution instructions to owning and receiving MSC's within 7 working days from receiving the requests for available excesses. In all cases, internal redistribution of excess COMSEC items will be coordinated with the III MEF (AC/S, G-6). The following format will be used:

|       |       |     |     |     |        |       |
|-------|-------|-----|-----|-----|--------|-------|
| TAMCN | NOMEN | NSN | QTY | C/C | AAC FM | DOCNR |
|-------|-------|-----|-----|-----|--------|-------|

CG, III MEF (Attn: G-4/G-6) will resolve competing requests from two or more MSC's, which arise for the same excess item(s).

(7) Okinawa-based MSC's will be given 10 working days from the date/time group of CG III MEF//G-4/G-6// redistribution messages to complete the redistribution or state why it cannot be completed.

(8) After executing redistribution of reported excesses internal to III MEF (AC/S, G-4) will report all remaining excesses to COMMARFORPAC//G-4/GS// via message, informing affected MSC's using the format in paragraph 4.a.(2) above.

(9) COMMARFORPAC will screen III MEF declared excesses and offer them for redistribution to other commands external to III MEF, but under control of COMMARFORPAC for deficiency screening (e.g., I MEF, 1st Radio Battalion, Marine Security Forces, etc.).

(10) In accordance with reference (a), COMMARFORPAC will provide redistribution instructions to III MEF (AC/S, G-4) (AC/S, G-6 for COMSEC items) for assets required to fill T/E deficiencies from commands external to III MEF. Furthermore, authority will be provided at this time to request disposition instructions (Document Identifier Code (DIC) "WIR") for excesses not required. The III MEF (AC/S, G-4) will task MSC's holding excess materiel to redistribute such materiel in accordance with paragraph 4.a.(8) of this directive to units external to III MEF. Also, III MEF (AC/S, G-4) will ensure that authority to submit requests for disposition instructions, as granted by COMMARFORPAC, is disseminated to applicable MSC's.

b. Non-controlled Class II items. III MEF MSC's will establish procedures to effect the quarterly redistribution of non-controlled excess materiel among subordinate units before offering excesses to other III MEF MSC's.

(1) Using the format shown in paragraph 4.a.(2) above, MSC's will publish a listing of excess non-controlled Class II materiel to other III MEF MSC's prior to taking final disposition actions. (The CG, 3d MEB is excluded from this requirement due to geographical location.)

(2) MSC's will request these declared excesses using the format shown in paragraph 4.a.(4) above.

(3) MSC's will dispose of all remaining non-controlled Class II excess material not redistributed per the guidance within references (b) through (d).

c. COMMARFORPAC-Wide Screening of Excesses Outside of III MEF. COMMARFORPAC will offer, by message, declared excesses reported by non-III MEF commands to III MEF for screening to fill equipment deficiencies. Upon receipt of such messages, the following will occur:

(1) The III MEF (AC/S, G-4) (AC/S, G-6 for COMSEC items), will readdress these COMMARFORPAC messages to all III MEF MSC's for appropriate action.

(2) MSC's will review these messages and report their requests for excess material to III MEF (AC/S, G-4) (AC/S, G-6 within 10 working days of the date/time group of COMMARFORPAC's message in the format shown in paragraph 4.a.(4) above. Negative reports are required.

(3) The III MEF (AC/S, G-4) (AC/S, G-6) will screen and consolidate all MSC requests for any desired materiel within 15 working days of the date/time group of COMMARFORPAC's message.

d. Off-Island Redistribution

(1) The III MEF (AC/S, G-4) will oversee the transfer of excess material to and from Okinawa. This includes the redistribution of assets between 1st MEB (Hawaii) and III MEF (Okinawa), and between III MEF MSC's and other COMMARFORPAC major commands.

(2) Sending MSC. To assist the III MEF (AC/S, G-4) with visibility of off-island material redistribution, MSC's will ensure accomplishment of the following:

(a) Induct a transaction (DIC: D7P) to drop each redistribution item. Prepare and transport subject item(s) to PP&P with all associated equipment and documents.

(b) Report the initial status of redistribution, via message, to the receiving unit and inform CG III MEF//G-4/G-6// and the receiving unit's chain of command within 10 days from the date the redistribution was tasked.

(c) As a service to the receiving unit, maintain liaison with PP&P and TMO during the redistribution process.

(d) Conduct liaison with receiving units, as authorized and recommended per this directive.

(3) Receiving Unit. The receiving unit will accomplish the following:

(a) Upon receipt, induct a transaction (DIC: D6A) to account for each redistributed item received.

(b) Provide a signed copy of shipping documentation to the sending unit. Again, conduct liaison with sending units, as authorized and recommended per this directive.

5. Action

a. III MEF (AC/S, G-4). Administer the redistribution of major end items and weapons for III MEF. Coordinate with the III MEF (AC/S, G-6) on the redistribution of excess COMSEC items. Accomplish this action in accordance with procedures set forth in this directive.

b. III MEF MSC's. Redistribute equipment per procedures set forth in this directive. Incorporate procedures listed in this directive into Standing Operating Procedures.

6. Applicability. This directive is applicable to all Marine Corps commands, organizations, and units assigned to III MEF, or under permanent operational control of CG, III MEF. This directive is not applicable to those commands, organizations, and units (e.g., WestPac MEU's other than 31st MEU) which are deployed or participating in exercises in III MEF's area of responsibility.



J. L. BOOKER, SR.  
Chief of Staff

DISTRIBUTION: LIST I/II